

PROCESS OF EXECUTION OF CONVEYANCE DEED – HOUSING SCHEME 2019

1. Once allottee has taken Physical Possession of the flat, he will submit the Physical Possession Slip along with a request to execute/ for issuance of Conveyance Deed to the concerned Dy. Director.
2. Upon receipt of the request from the allottee, Conveyance Deed papers will be issued by the concerned branch of Housing Wing for payment of Stamp Duty.
3. After payment of stamp duty and any other charges, as prescribed, the allottee will submit the Conveyance Deed, duly filled, along with E-Stamp paper to the concerned branch.
4. Upon receipt of Conveyance Deed along with E-Stamp paper, Branch will give date and time for execution of Conveyance Deed at NSK, Vikas Sadan.
5. After execution of conveyance deed, allottee will get the Conveyance Deed registered at the office of Sub-Registrar, as per their practice.